



Issue 14 - December 2021

Henlow Heart

Dear parents/carers

Today is difficult to sum up in words - the jumpers, the cards, the carols, the wrapping paper, secret Santa, Christmas lunch, virtual assembly and, of course, a whole school rendition of the 12 Days of Christmas. Performed for the first time outside in order to keep everyone as safe as possible. Henlow tradition dictates that new members of staff lead the singing! Today we have celebrated Christmas in style and I'm proud to say that all members of the community smiled a lot! Thanks to parents and carers for helping us to plan for today - the festive dress/hats/jumpers/ etc have added to the amazing atmosphere and the photos later in this newsletter try to capture it. The entries for the official Christmas card were of a high standard and the winning two (by Chloe and Flora) have now been printed, written and sent across the community.

Until today we have focussed on learning and the range of activities is represented in this bumper edition of our newsletter. Year 8 pupils are engaged in a range of taster activities, beginning with dissection in Biology and slime production in Chemistry. More tasters to come in Graphics, Textiles and Food in the Spring term. Our first Year 9 cohort are engaged across the curriculum and also enjoying new areas, especially their Duke of Edinburgh endeavours. Details of PE activities abound and even though the pandemic has presented some challenges, the opportunities and progress made in these areas is impressive. New possibilities in DT have also opened up this term and a wide range of projects have been embarked upon with renewed vigour.

The new building opened on time in September and we have enjoyed the new classrooms, wide corridors, bright walls and lockers in addition to the specialist Science facilities. More recently the outside groundwork has been completed and we now have full access to a beautiful courtyard with planting and benches. As we approach the end of this term the Year 5/6 area that has been totally re-configured and transformed is nearing completion and the new area will be open in January. I have witnessed this progress at close hand as my office is very close to the scaffolding and it is so pleasing to see the rejuvenation taking shape.

HONESTY - ENTHUSIASM - NURTURE - LOVE - ORIGINALITY - WISDOM



Next term another phase of development begins and although this requires re-timetabling and a move of classrooms, we are getting closer to the finish line of new facilities throughout.

The backdrop to my writing this Christmas message is a disconcerting one as Covid 19 new variant cases are rising. Throughout this term we have prioritised health and safety and of course focused on teaching and learning. Our community is dear to all of us and we will continue to work together to meet the needs of all students in January. Our published plans include in-school LF testing for secondary pupils on Tuesday 4th January and details of the National Theatre school at home work for this day have been given to all students, in addition to being published on our website. All students return on Wednesday 5th January.

My own Christmas plans include plenty of sleep and time with my family (and pets).

I sincerely hope you all have a Merry Christmas.

Yours sincerely



Caren Earp

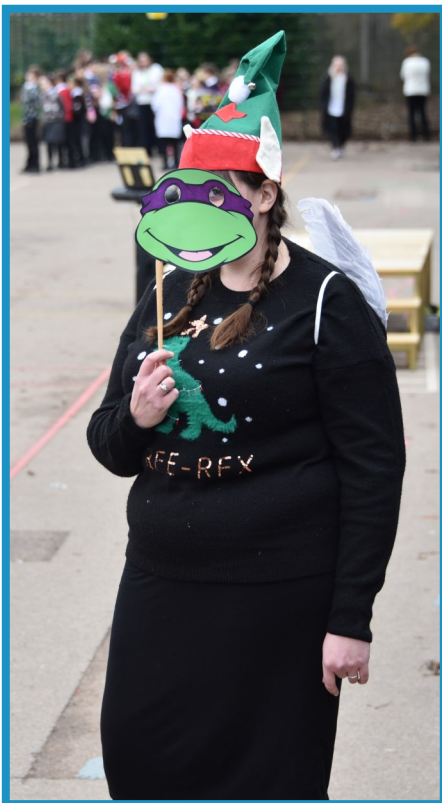
Head Teacher



Christmas @ Henlow



The last day of term has brought us all things Christmas! It's been Christmas jumpers galore, Christmas feasts and it certainly wouldn't be a Henlow Christmas without the 12 days of Christmas! Over the next few pages we hope to give you a glimpse of the Henlow festivities.



HONESTY - ENTHUSIASM - NURTURE - LOVE - ORIGINALITY - WISDOM

Christmas @ Henlow



HONESTY - ENTHUSIASM - NURTURE - LOVE - ORIGINALITY - WISDOM

Christmas @ Henlow



HONESTY - ENTHUSIASM - NURTURE - LOVE - ORIGINALITY - WISDOM

Roll of Honour



Lily P 8WD

Shaved her hair for Macmillan and raised an amazing £375.

Lois FC 7RT

Lois won the bronze medal in The East Region DMT Trampoline Level 2 Challenge Cup and gold medal in the Luton Novices Diving Challenge.

Bethan M 9HP & Ruby SL 8MS

Achieved 4 golds, 1 silver and 1 bronze at Born to Perform Dance Competition. 1st place in the mixed category in the Blackpool Dance Championships.

Ellie H 9HP

Took part in the netball county trials.

Phoebe B 8SP, Joshua S 6JC, Ellie N 6JC, Milly H 6JC, Iris G 6IL, Eliza B 6IL & Jake F 5JF

Commitment to at least 75% of this terms School Action Group.

Emily S 6IL

Raising over £700 for charity through a skateboarding challenge over half term.

Alex A 9EJ

Nominated for the Young Fundraiser Award for the 106 mile walk he did for Sheffield Children's Hospital.

Alexandra R 8SP & Olivia P 8SP

Dedication and commitment to the library ensuring the library monitor team work well together.

HONESTY - ENTHUSIASM - NURTURE - LOVE - ORIGINALITY - WISDOM

Roll of Honour



Beatrice R 9GS

Being an ambassador for Henlow Academy when she was interviewed by Natasha Kaplinsky from BBC News at eh Barnardo's Young Supporters Concert.

Josh B 8CG

Supporting young members of the school with a range of music activities particularly his sterling work carrying a wheelchair up and down stairs with Mrs Kelly at Barnardo's Young Supporters Concert.

All members of Henlow Harmony

Superb ambassadors for Henlow Academy at the Barnardo's Young Supporters Concert.

Ana B 7RT

Achieving a distinction in Grade 2 violin.

Lucy M 8WD

Passing her Grade 2 clarinet.

Natalie M 7BF

Achieving a merit in Grade 1 saxophone.

All members of the Henlow Green Team

Tirelessly working to keep Henlow litter free.

Ben A 5JF

Passing the Royal Yachts Association Sailing 1 & 2 awards and Motorboat 1 award.

HONESTY - ENTHUSIASM - NURTURE - LOVE - ORIGINALITY - WISDOM

Roll of Honour



Seely H 5JF

Passing Grade 1 violin

Adam C 5JF

Passing his Red Tag in Taekwondo

Brooke F 5JF

Achieving her bronze in Gymnastics Box Award

Chloe B 5HG

Outstanding river project with an amazing amount of research and time going into producing it.

Cobi G 5HG, Chloe B 5HG, Elsa S 5HG, Milena S 5HG, Rufus P 5HG, Erin D 5HK, Jude NB 5HK, Eloise B 5HK, Zachary B 5HK, Devon D 5JF, Maxim F 5JF & Isla G 5JF

Representing Henlow at our Parent Information Evening.

Chloe H 8CG

Competing in and placing in numerous competitive dances on the same weekend.

Ned L 8BW

Selected to attend the World Scout Jamboree in South Korea in 2023 with 33 other Scouts and Explorers. Ned was selected from 140 applicants to represent Bedfordshire.

Amelie S 8MS

Selected the the Under 14 Bedfordshire School Girls Football Squad

Elsa S & Milena S 5HG

Selected to play in the Bedfordshire Under 10's Football Advanced Coaching Centre

HONESTY - ENTHUSIASM - NURTURE - LOVE - ORIGINALITY - WISDOM

Christmas Card Winners



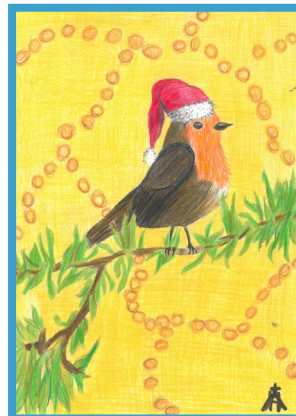
Seasons Greetings



Chloe B
Joint overall winner & Year 5 winner



Eliza B
Year 6 Winner



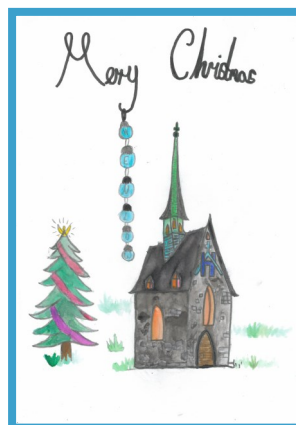
Arabella H
Year 8 Winner



Anwen J
Year 9 Winner



Dexter L Year 6
Highly Commended

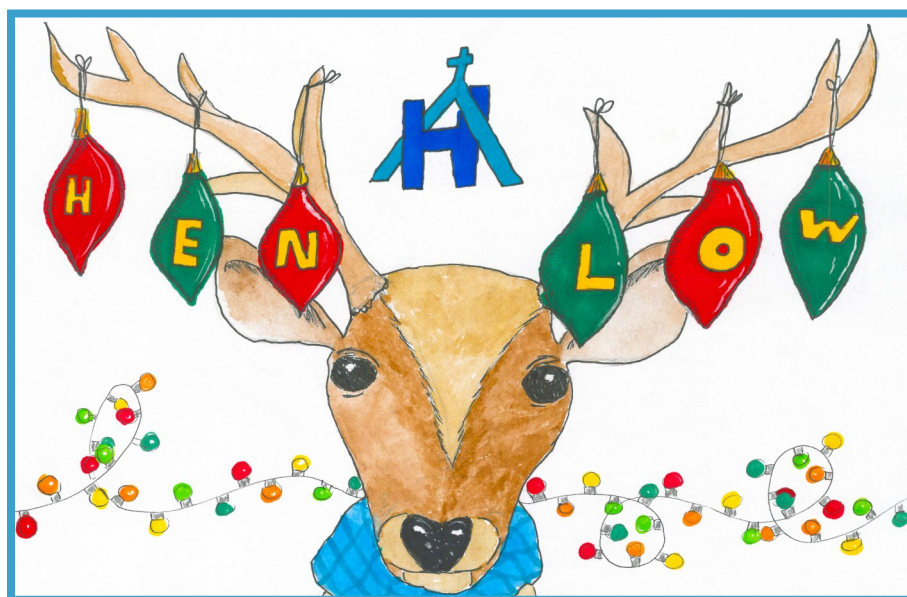


Grace G Year 7
Highly Commended



Jacob B Year 8
Highly Commended

Once again we had lots of wonderful entries to Mrs Earp's Christmas Card competition. Mrs Earp struggled again this year to pick between 2 of the entries for overall winner and so both the Year 5 and Year 7 winners have been made into Christmas cards. Well done Chloe and Flora and thank you to everyone who took the time to create a picture for the competition.



Flora CW Year 7

Joint overall winner & Year 7 winner

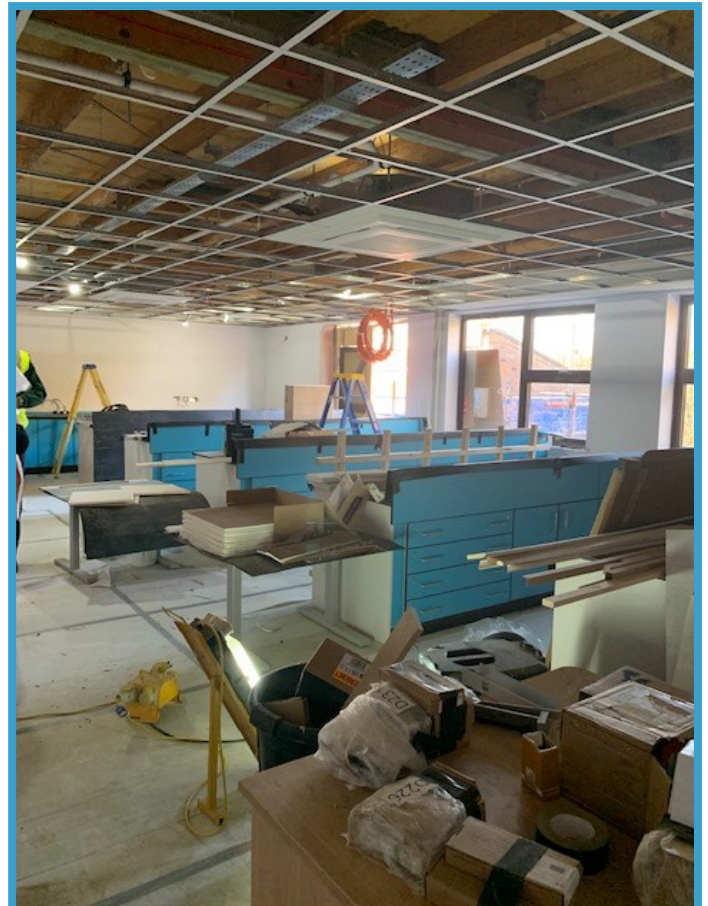
HONESTY - ENTHUSIASM - NURTURE - LOVE - ORIGINALITY - WISDOM

Build Update



We are very excited to see phase 1 of the reconfiguration of our original building is nearly complete. This will see 8 teaching rooms handed back for use including a dedicated textiles, graphics and ICT suite along with 5 general classrooms. Seeing the new set up of the rooms, now with proper corridors running through the area it is so difficult to imagine what the Year 5 and 6 area used to look like!

Phase 2 starts in January which will see a brand new food technology room created, SEND and pastoral dedicated rooms, extension of one of our existing labs and a general classroom.



HONESTY - ENTHUSIASM - NURTURE - LOVE - ORIGINALITY - WISDOM

Key Stage 4 Experience Days

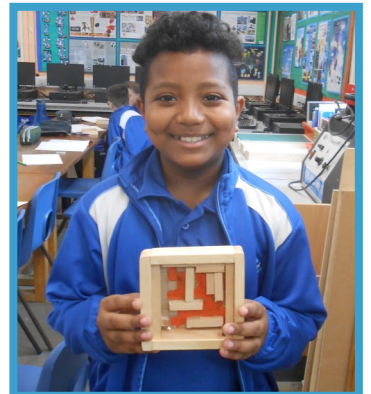
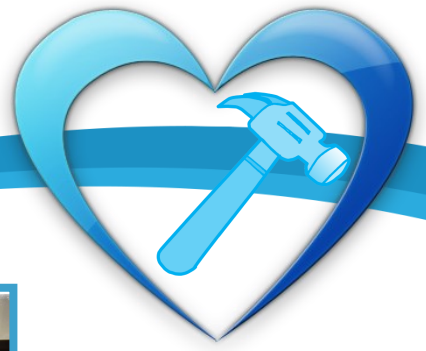


We held our first GCSE Experience day in November where Year 8 students were able to experience GCSE Science and our Duke of Edinburgh community option. Year 8 students got the opportunity to learn a bit more about the skills and equipment required to successfully complete the expedition for the Duke of Edinburgh Award. Students tried their hand at pacing, basic navigation and a kit list memory challenge. There were some outstanding examples of team work and determination on show throughout the afternoon. In Science students dissected hearts and explored the properties of slime. It was fantastic to see the awe and wonder on the students faces as they explored what GCSE Science would offer them.



HONESTY - ENTHUSIASM - NURTURE - LOVE - ORIGINALITY - WISDOM

DT @ Henlow



It has been a great start to the new academic year in the DT department with some fantastic products being made. The students have been working hard and some have even come back in their lunch time to complete the projects. I am glad to say that 99% of the projects that have been made this term have been taken home. Well done and have a great Christmas! Mrs Sherman

HONESTY - ENTHUSIASM - NURTURE - LOVE - ORIGINALITY - WISDOM

Food Tech @ Henlow



This Christmas, when you have finished with your plastic chocolate tubs, we would be very grateful if you could send them in to Food Tech as they are very handy for transporting finished recipes!



There has been some incredible food being created in Food Technology this term. It's become a treat for staff to sneak along to the food tech room to get a sample of the creations! Year 5 have started their food tech journey with Vegetable Couscous and Pizza Toast whilst Year 6 have been increasing their skills with Pizza Pinwheels and Frittata. It's all been about pastry for the Year 7's with Appleberry Pie and Pastry Pasty. In Year 8 they've been taking home dinner for their families with fishcakes and chilli con carne. Finally Year 9 have been showing some incredible skills creating Risotto, Sausage Roll Wreaths and Spanakopita.

HONESTY - ENTHUSIASM - NURTURE - LOVE - ORIGINALITY - WISDOM

School Action Group



School Shop

School Action Group are now running a school stationery shop on Tuesday and Thursday at breaktime. We have a rota of volunteers (which any student can sign up for). We have sold out of stock twice and sold an incredible £291 of stationery in 4 weeks!

House Shake Up!

This year School Action Group have got involved with the Henlow house system. The first thing School Action Group have brought in are Heads of House and Assistant Heads of House to coordinate and encourage house participation. Staff put themselves forward for these roles and then pupils were able to vote for their Head and Assistant Head of House. The results are:

House	Head of House	Assistant Head of House
Addington	Mr Jackson	Mr Sturgeon
Gribble	Mr Taylor	Miss Dormer
Lennox-Boyd	Mr Carter	Miss Cave & Mrs Upstone
Raysnford	Miss Lines	Mrs Carrington & Mrs Goward
Tilley	Miss Smithen	Mrs Eavis

Next Year....

House Fundraising Week

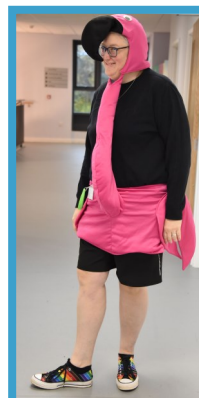
Wk. Com 28th March

House Competition Week

Wk. Com 23rd May

Fundraising

This term we have run 2 fundraising events for The UK Sepsis Trust and Children in Need. We raised £600 which is a fantastic amount to start our fundraising year. Look out for our fundraising week coming in 2022!



HONESTY - ENTHUSIASM - NURTURE - LOVE - ORIGINALITY - WISDOM

School Action Group



Gingerbread House Competition

This Christmas we have been running a Gingerbread House Competition. Students have been able to make a gingerbread house out of anything they like. Once we had received all the entries School Action Group decided that there were 4 categories which the entries would fit in it. These were Year 5, Year 6, Key Stage 3 and Non Edible Gingerbread Houses. School Action Group then carried out a vote and their winners were:

Year 5 Winner
Ruby KJ 5JF



Year 6 Winner
Toby L 6AW



Key Stage 3 Winner
Arthur W 8WD



Non Edible Winner
Flora CW 7RL



HONESTY - ENTHUSIASM - NURTURE - LOVE - ORIGINALITY - WISDOM



Sports Round Up

Term 1 **#letsgohenlow**

Competitions and Fixtures

What a jam packed term we've had! Fixtures and competitions are back with a bang. Despite there still being some disruption due to the current situation, Henlow have proudly represented the school in many events. It's been fantastic to see the students working so hard and committing to lots of different teams and clubs but most of all having lots of fun! Let's break it down...

Football

Year 6 - It has been a fantastic season for the Year 6 boys football team going undefeated in their league. It has been great to see the commitment they have shown to training and matches which has resulted in over 25 pupils representing the school. We are waiting for a few postponed fixtures to be played and those results will decide who we play in the knockout stages of the county competition.



Netball

Year 5 - it's been a rocky start to the Year 5 netball competition with lots of schools withdrawing from the league. When the squad have been able to take the court they have been extremely determined, making progress each match and playing in tightly contested games. Keep up the good work and hopefully we can rearrange some fixtures for next year.





Netball

Year 6 - What an exciting squad. This group has been extremely dedicated to training and always play with a smile on their faces. Making progress each match they finished with some strong victories. Again, this group did not get as many matches as we'd have hoped, however they have the County competition to look forward to next year.



Year 7- Despite having limited fixtures in Year 6 the girls kicked off their Year 7 league with a strong win. Year 7 proved to be a flexible squad, rotating their positions within games and making progress from match to match. We are excited to see them in action again next term.



Year 8 - With some tough opposition the Year 8 netballers never gave up the fight. The improvement in this squad from the first game to their last was amazing. Year 8 also has the County Plate competition to look forward to in the new year. The girls have even inspired the boys in the year group to join training.



Year 9 - The team has been extremely dedicated to training despite only having had one competition so far. The girls grew in confidence at the recent U14 County plate competition which has prepared them perfectly to take on their league in the new year. Bring it on!



If you are interested in joining a netball team speak to Mrs Lewis as we have a link to the Heritage Netball Academy.



Basketball



Year 7 & 8 Girls - Having little exposure to basketball competitions the girls were nervous but excited to take the court for the Year 7 & 8 basketball festivals. Both teams were fantastic! The girls were exhausted but full of smiles at the end of the event and are excited to take on the teams again next time.

Year 8 Boys - The Year 8 boys have shown great development over their games this year. They have been scoring more points, playing better tactically and conceding less points throughout their games. The most pleasing aspect has been the number of students coming to training. We have regularly had over 30 students turning up to training which has been fantastic.



Boccia

9 Students from Years 6-9 represented the school in the District Boccia competition. Not only did one team of 3 come away victorious, individual students were commended for their teamwork and sportsmanship. Well done to all those involved.



Handball

Year 9 Girls - Even though this was a Year 9 & 10 competition our Year 9 team held their own in a tough evening of competition. As the rounds went on it was clear the girls were a force to be reckoned with and we are excited to return to the competition next year.



Year 9 Boys - The Year 9 boys put on a great performance in the Year 9&10 district tournament finishing 3rd. The competition was tough and the level of physicality was a step up from what they had experienced before. The boys worked really hard and scored some great goals. These fixtures have set them up to be even better when they enter the competition again next year.

Sports Hall Athletics

Year 8 Girls & Boys - What a performance from the Year 8 girls and boys in the Sports Hall Athletics team event. Both teams finished in second place with some excellent individual performances. The girls finished runners up by a nail biting two points with every single team member playing their part.



Year 7 Boys & Girls - What an event! Both the teams were absolutely fantastic in the field events and on the track. Points total were incredibly close in both competitions with both squads narrowly taking the team silver medals. Well Done to everyone involved. Let's go for gold next year!



Extra Curricular Clubs



Sport Extra Curricular Clubs

In addition to the many training sessions and fixtures throughout the term there has been room for some recreation clubs and activities both at lunchtime and after school. Due to the popularity of certain clubs and the demand for recreational clubs, we will see what we can fit into next term.

Badminton

Definitely one of the most popular lunch time clubs we have run this term, students from Year 5-9 were able to come down to the sports hall and play some badminton. It was fabulous to see students coaching and helping each other as all abilities were welcome.

Girls Football

Huge consistent turnout each week from the girls from Year 5 to Year 9, growing every week. There is some great talent there. We are looking forward to fixtures after Christmas for the Year 5&6 and Year 7&8 teams.

Hockey

Hockey has been well attended by both KS2 and KS3 students at lunch times. We have been honing our skills in preparation for our fixtures late January, early February that we will be hosting on our lovely new MUGA.

A few of the girls tried out for the County Hockey Squad this Autumn but sadly did not gain a place in the squad this year. We will continue to work towards this again next season.

If you are interested in joining a club outside of school we have a number in our region: Blue Herts (Hitchin), Shefford and Sandy (who train at Sandy Upper) and Letchworth. All of these clubs have vibrant junior squads.



Extra Curricular Clubs



Table Tennis

At the request of the School Action Group, we were able to run some lunchtime table tennis sessions for all year groups. An extremely popular club where the pupils were able to come down to PE at lunch to play for fun. Keep your eyes peeled as it may be back later on in the year!



Running Club

Running club has been extremely popular since it started in September. We have seen numbers up to 70 on occasions but more recently settled to about 40 students from Year 5 to Year 9 weekly. We have enjoyed a number of routes around our local community: Henlow Lakes, the meadow and up to Lanford through the countryside. It is great to get out running in our local community and it has been a pleasure to see so many local residents while they walk their dogs. Thanks to Mrs Gregory, we have enjoyed cups of hot chocolate on our return to school. Once the days get longer again we will recommence the club in the Spring Term.

Key Stage 2 Basketball

Another popular club where students in Year 5 & 6 could come and play some basketball. A fun relaxed environment with some skill development along the way. The students have got the taste for their fixtures in the years to come.



Extra Curricular Clubs

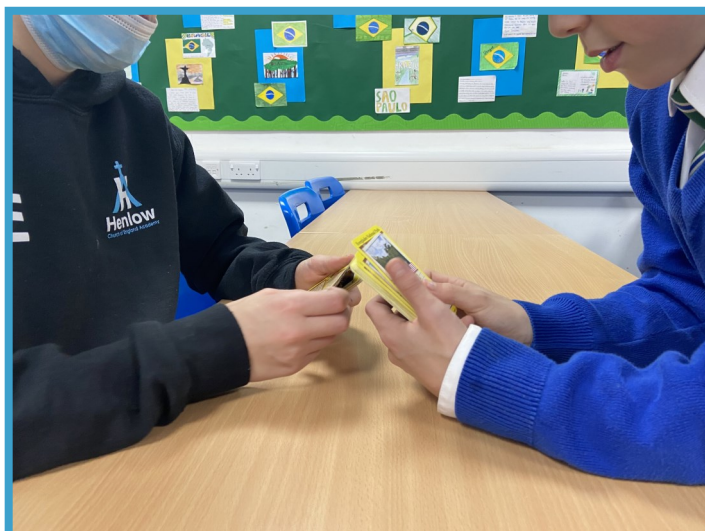


Board Game Club

Board Games Club goes from strength to strength and has now been opened up to all Key Stage 3 students. Chess is ever popular, as is the ancient Chinese game of Go. Other featured games this term have included Klask, Love Letter and The Fuzzies. Board Game club can be found in Mr Taylor's room on Friday's.



Geography Club



Mrs Cooper runs Geography Club every Tuesday alternating between Key Stage 2 and Key Stage 3. Students can come along and enjoy Geography themed fun and games!

HONESTY - ENTHUSIASM - NURTURE - LOVE - ORIGINALITY - WISDOM

Music @ Henlow



On the 9th November Henlow Harmony were invited to participate in the Barnardo's Young Supporters Concert at the Royal Albert Hall. They sang alongside 900 other Young performers and were accompanied by the Royal Philharmonic Orchestra. The music was all movie related; the choir music included Home Alone, Harry Potter, Aladdin, as well as music performed by the Orchestra including Star Wars and Schindler's List.

During the concert Beatrice was interviewed by the Barnardo's President Natasha Kaplinsky who asked her about our preparation for the concert. The pupils were true ambassadors of our school and we are now looking forward to our next musical adventure wherever that may take us!!



HONESTY - ENTHUSIASM - NURTURE - LOVE - ORIGINALITY - WISDOM

Year 5 Greek Day



'Greek Day' has become rather a tradition here at Henlow Academy, and after all the restrictions last year, it was a joy to be able to run this event again. The pupils looked magnificent in their outfits. Their activities included: making 'ancient Greek' pots out of clay; crawling through a tunnel with torches to discover the 'wondrous things' at the end; excavating precious artefacts in the sand; deciphering a message written in ancient Greek from Athens to Sparta asking for soldiers to fight the Persians; speaking some Greek with Miss Maggs...and enjoying a 'banquet' in the hall where they were able to try Greek food. The pupils' behaviour and enthusiasm on the day was very commendable and we would like to thank parents/carers very much for their contribution of food for the banquet.



HONESTY - ENTHUSIASM - NURTURE - LOVE - ORIGINALITY - WISDOM

Options @ Henlow



Miss Church's Theatre Make Up option lesson for Year 7 & 8 have been producing some fantastic, somewhat terrifying work! The week they made wounds definitely scared a few first aiders in school when they were spotted in the corridor!



HONESTY - ENTHUSIASM - NURTURE - LOVE - ORIGINALITY - WISDOM

The Travels of Henry Henlow



Henry Henlow's Holiday with Josh B

The Holiday in Portugal with Henry Henlow was fantastic! The weather was hot and dry and I think Henry liked it too. He was sitting on the rim of the pool and wanted to go in but we told him he couldn't or he'll be ruined. He then decided to sunbathe by the pool.



We also knew there was a buddha garden nearby and we decided to go there and look at the gigantic buddha statues with Henry. We also went to see some wild flamingos in their natural habitat and they were all white flamingos and very nice and cool. Henry enjoyed seeing them and so did I.

Then Henry decided we should go to the beach and so we did. I brought a football and Henry was laying on the sand and having another sunbathe.

After that, the next day my newborn baby cousin and my uncle (who I had never seen in my life until now), came to visit us with my aunt. They live in



Portugal. He was so small and we got some pictures with him, including me, my nan and my siblings and of course Henry.

On the way back when we were on the plane, Henry was looking out the window and was shocked at how high we were. So I put him in my bag where he was safe and got him out when we got home. It felt really nice to be home and in my own bed.



HONESTY - ENTHUSIASM - NURTURE - LOVE - ORIGINALITY - WISDOM

Our Amazing Pupils



Lewis Beal, an ex-Henlow student, now in Year 13, trained to be a vaccinator back in March of this year. Lewis who hopes to study medical sciences at university next year is making the most of this opportunity. To date he has given over 5000 doses of vaccination or booster, across three vaccination centres and 20 home visits. As the pictures show he has also had the responsibility of vaccinating both his parents and younger brothers, including Harley (Year 8) here at Henlow. Thank you Lewis for your community service alongside the challenges of sixth form life. Keep up the good work.



THANK YOU!

HONESTY - ENTHUSIASM - NURTURE - LOVE - ORIGINALITY - WISDOM

Pupil Equipment List

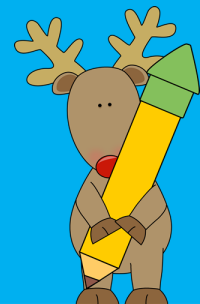


All pencil cases will have been sent home to be restocked over Christmas. Please can you ensure your child(ren) has all the right equipment they need for school everyday. We are seeing an increasing number of pupils that are turning up to lessons without even a pen and pencil. As part of The Henlow Home School Partnership, pupils should attend school properly equipped. If you are unable to provide stationery for any reason please contact your child's form tutor who will be able to help.

All pupils needs a pencil case which contains ALL of the following:

- **Cartridge pen, handwriting pen or a friction pen (blue)**
- **30cm ruler**
- **HB pencil and a spare**
- **2 Dry wipe board marker pen and a wiper/cloth**
- **Coloured pencils (not felt tips)**
- **Ink eraser pen (if using a cartridge pen)**
- **Green pen (friction pen preferred)**
- **Rubber**
- **Pencil sharpener (which can collect shavings)**
- **Glue Stick**
- **Scissors**
- **Highlighters**
- **Scientific calculator (ESSENTIAL FOR KEY STAGE 3 MATHS)**
- **Protractor**
- **Headphones (suitable to be plugged into any tablet)**

All pupils need to have a pair of headphones suitable for being plugged into any tablet. Stationery and headphones can make excellent Christmas presents!



Pupil Premium



Could you be entitled to Pupil Premium Funding support?

Are you eligible for Free School Meals?

If you think you are eligible please contact Central Bedfordshire on the number below. As well as receiving the option to have Free School Meals you may also be entitled to a variety of initiatives at school. These may include free access to Breakfast Club and 4:45 club, support with the cost of Food Tech, help towards uniform, subsidised music lessons, help towards the cost of school trips as well as other initiatives throughout the year.

The qualifying benefits to receive free school meals for children in Year 3 and over are:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part IV of the Immigration and Asylum Act 1999
- The Guarantee element of State Pension Credit
- Child Tax Credit (provided you are not also entitled to Working Tax Credit, and your annual gross income does not exceed £16,190 as assessed by Her Majesty's Revenue and Customs)
- Working Tax Credit run-on (paid for 4 weeks after you stop qualifying for Working Tax Credit)
- Universal Credit (during the initial roll-out of this benefit)

If you think you meet the free school meals eligibility criteria, please call Central Bedfordshire Council on 0300 300 8306. When you call to apply for free school meals, please have the following information ready:

- National Insurance numbers and dates of birth for you and your partner
- dates of birth for your children
- if you receive support from the National Asylum Support Service, your NASS number

The school will then be informed and you will receive further information. If you would like to find out more about how the school uses the funding to support pupils in the school, you can find more information on the school's Pupil Premium Strategy on the school's website http://www.henlowacademy.co.uk/web/pupil_premium/396258 or contact Miss Julia Cave (jcave@henlowacademy.org.uk) For more information on how to apply for Free School Meals, please contact Central Bedfordshire Council directly on 0300 300 8306.



Join our expanding Site Team at Henlow
Church of England Academy

Assistant Site Agent

Pay scale: NJC Level 2b Points 3 - 5
£18,562—£19,132 FTE +over time as required

Hours: 25 hours per week, Monday to Friday

Start date: ASAP



We are seeking a forward thinking, dynamic and highly motivated Assistant Site Agent with a proven track record of success to join our support staff team. You will be working alongside our Site Agent to ensure the smooth operation of our school site.

The successful candidate will:

- Be friendly, trustworthy and reliable
- Be hardworking, energetic and self-motivated
- Take pride in the high standards of cleanliness in our school
- Have excellent attention to detail





MIDDAY SUPERVISORY ASSISTANT

Pay scale: NJC Scale Points 1-3 (£17,364 - £18,065 pro rata)

Hours: 12:35 pm – 1:35 pm daily, term time only.

Start date: As soon as possible

Due to the expansion, we are looking for enthusiastic members of staff to join our midday supervisory team responsible for the supervision and care of our pupils at lunchtime .

The successful candidates will:

- Be friendly, patient and reliable
- Be a good role model to pupils
- Have good communication skills
- Be able to engage with pupils

CLEANER

Pay scale: NJC Scale Points 1-3 (£17,364 - £18,065 pro rata)

Hours: 3:30 pm – 6:00pm daily, term time and during school holidays

Start date: As soon as possible

Due to expansion, we are looking for three new enthusiastic members of staff to join our existing dedicated cleaning team, responsible for ensuring hygiene and cleaning throughout our school building.

The successful candidates will:

- Be friendly, trustworthy and reliable
- Take pride in the high standards of cleanliness in our school
- Have excellent attention to detail
- Be able to work on their own and part of a team

Application forms can be found on our website https://www.henlowacademy.co.uk/web/vacancies_1/502822 Please email completed application forms to jmarshall@henlowacademy.org.uk

If you would like more information about either of the roles please contact Janice Marshall on 01462 813733 or email jmarshall@henlowacademy.org.uk.

HONESTY - ENTHUSIASM - NURTURE - LOVE - ORIGINALITY - WISDOM

Please Remember



Please use ParentMail to make all payments.

Please make sure that all your child's clothes and property is clearly named and that name labels have worn off.

The school office aren't able to call home if your child forgets something. Please ensure your child checks their timetable and brings all they need each day.

We offer Homework Club everyday from 3:45pm to 5:00pm. There is no charge for Homework Club but booking is essential. Please email

jmarshall@henlowacademy.org.uk

All children need to have a NAMED water bottle with them everyday.

Please check your child's ParentMail accounts and ensure they are in credit for school dinners. Dinner money top ups can be found under the accounts section in ParentMail.

Breakfast Club runs from 8:00am until 8:30am and must be booked in advance. Do not drop children off before 8:00am as they are not supervised and not insured to be on site. Any pupil not attending Breakfast Club must not be on site before 8:35am.

Attendance Matters



Kelly Jando

Attendance Officer

kjando@henlowacademy.org.uk

Caroline Northover

Education Welfare Officer

School Office

01462 813733

Don't be late!

If your child(ren) arrive after 9:00am they will be marked in late.

Let us know!

You can report your child(ren) absence from school by phone the school office on 01462 813733 or through the ParentMail app.

Things to remember!

You can be prosecuted if your child has unauthorised absences from school.

~

IF YOUR CHILD IS GOING TO BE ABSENT FROM SCHOOL YOU MUST CONTACT THE SCHOOL TO LET US KNOW WHY YOUR CHILD WON'T BE IN SCHOOL OTHERWISE THE ABSENCE WILL BE UNAUTHORISED.

~

Looking after other children, going shopping and waiting in for deliveries are not valid reasons to keep your child off school and will be marked as unauthorised absences.

~

Parents can request to take children out of school during term time by writing to the Attendance Officer. However, holidays are only granted in exceptional circumstances. Absences taken without permission will be recorded as unauthorised and a fine will be issued.

Attendance Matters



Did you know?

- ⇒ You can report your child absence from school through the ParentMail app.
- ⇒ 97% attendance means your child will have missed 6 days of school throughout the year.
- ⇒ 90% attendance means that your child will have been absent for the equivalent of one half day every week.
- ⇒ If you take a two week holiday during term time your child's attendance will automatically be reduced to less than 95%. A two week holiday each year in school means a total of 14 weeks teaching time missed. This is the equivalent of a whole term and can have a real impact on your child's literacy and numeracy skills.
- ⇒ If your child does not attend school regularly and you fail to work with the school and The Education Welfare Service, you may be fined up to £2500 and in extreme cases sent to prison.

Frequently asked questions

Q. My child has a tummy bug and isn't well enough for school. What do I need to do?

A. Call the school office on 01462 813733 before 9:00am to let us know. Children should not return to school after a sickness bug for 48 hours after their last episode of sickness/diarrhoea.

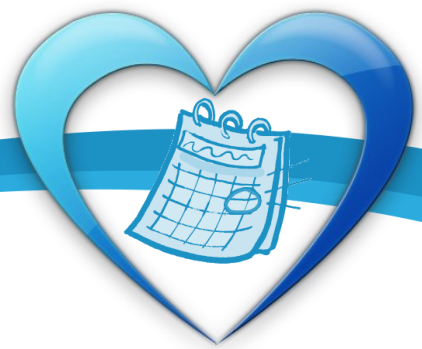
Q. I need to take my child to the dentist next week, do I need to let school know?

A. Yes please! Please inform the school office. Where possible please try to make appointments outside school hours/during school holidays. If that is not possible please make them for the start or end of the school day.

Q. I sometimes struggle to get all of my 3 children to school before the school gates close, being 5-10 minutes late doesn't really make that much difference does it?

A. It is important for all children to be in school on time as it can be upsetting for the child and disruptive for the rest of the class when children are late. Children who are late need to arrive via the school office and will get a late mark.

Calendar Dates



Date	Event	Additional Information
Tuesday 4th January	Key Stage 3 In School Covid Testing	All pupils home learning. Pupils in Key Stage 3 to attend school for an Lateral Flow Test and then return home.
Wednesday 5th January	All pupils return to school	
Wk. beg 10th January	Interim reports sent home	These will be sent via ParentMail
Tuesday 18th & Thursday 20th January	Virtual Parents Evening	Year's 7, 8 & 9 More details to follow
Monday 21st & Wednesday 23rd March	Virtual Parents Evening	Year's 5 & 6 More details to follow