
5th January 2021

Dear parents and carers,

Firstly, please accept our apologies for the last minute nature of this email.

We are currently finalising groupings and staffing. Please find below information on the times of the school day and some essential details.

Opening times for keyworker and priority children

Start -staggered by surname times between 8:30-8:45

8:30 - A-G

8:35 - H-Q

8:40 - R-Z

Buses will arrive at different times

End Staggered

3:30pm - A-G

3:35pm - H-Q

3:40pm - R-Z and bus groups

Where should they enter the school?

We would ask that KS2 pupils enter/leave through the front gate and KS3 pupils by the back gate onto the playground. Pupils arriving on buses will come through the front gates.

On the first day they will be greeted at the gate by a member of staff who will let them know what group they are in and where to go. Pupils are remaining with their form groups peers and have been paired with generally one other form group (depending on numbers).

Pupils arriving late (after 8:45) need to enter through the front gate and reception. They will need to go straight to their designated classroom. Please remind your child to socially distance if there is a queue to enter school.

Wrap around Care

Unfortunately, the school is not able to run this initially however this will be reviewed shortly.

Hygiene routines

In addition to normal hand washes after using the toilet facilities, the children will be asked to wash their hands multiple times throughout the day. They will be asked to

wash them on their arrival, between any activities, before and after all break times. All keyworker children will also have access to electronic devices during their school day which will be cleaned prior and after use using the special wipes.

What should they wear?

During this period pupils are still representing our school and we would like them to remain in suitable clothing to learn. The children will be participating in some PE activities so we are requesting the children come into school in PE kit (with warm layers) or school uniform or a combination of both. Pupils should wear layers as windows will be open in classrooms as per last term. We would also encourage hats and gloves.

What will they learn?

All pupils will have access to the same curriculum as those working from home and this will be delivered by a teacher.

What equipment shall they bring?

Please provide a fully stocked pencil case that will remain at school. Pupils will also need a Reading book.

If your child has a school Chromebook, we highly recommend they bring it in with them. This may go to and from school as necessary.

Can they access school dinners?

Yes, through our usual booking system during registration.

Toilet facilities

Each group has been allocated a specific set of toilets. They will be advised of 'their' toilet facilities when they arrive in their classrooms. This is to minimise the amount of pupils using the same toilet. We have turned off the hand-driers and have provided hand towels after washing hands.

Yours sincerely

Mrs. Gregory
Assistant Head Teacher