

Special Education Needs and Disability (SEND)

Information Report for Henlow Church of England Academy (Academic Year 2019 – 2020)

1. What kinds of SEND does Henlow C of E Academy provide?

- We are a mainstream academy for young children aged 9 - 13.
- We provide support for all types of SEN and Disabilities, and some of our children have an EHCP (Educational Health Care Plan).

2. What is our policy for identifying children and young people with SEND and assessing their needs, and who is the Special Educational Needs Coordinator (SENDCo)?

- Our SEND policy sets out clearly what our processes for assessing needs are. It is the role of teachers, supported by the SENDCo, to assess the needs of the young person in the classroom, and to identify those who may need further support because of a learning difficulty or disability.
- This will be done through:
 - Regular ongoing assessments, but may involve more specialised assessment or screening from our SENDCo.
 - Subject teachers' comments.
 - Information from parents.
- The SENDCo, at Henlow Church of England Academy, is Mrs Susan Jones. She can be contacted by phone on 01462 813733 or by email sjones@henlowacademy.org.uk

3. How do we consult with parents of children with SEND and involve them in their child's education?

- Parents receive regular reports from the school regarding children's attitudes to learning and behaviour grades, targets, and subject specific targets.
- There are opportunities through the year at parents' consultation evenings to meet with form tutor, class teachers and the SENDCo.
- Personal Provision Plans (PPP) are available and updated regularly.
- A form tutor and head of year acts as a key worker to facilitate regular communication with parents.
- Parents are free to contact the school at any time, either by phone, or by email to have a conversation about their child's progress in school.

Special Education Needs and Disability (SEND)

Information Report for Henlow Church of England Academy (Academic Year 2019 – 2020)

4. How do we consult with young people with SEND and involve them in their education?

- We will always meet with a child before beginning any specific support and explain what we are doing, and why.
- We ask children at transition, when children are in Year 4 and in Year 8, how we can best support them, and this information is put into the PPPs.
- Children with SEND and those anxious of moving to upper school, have access to extra support and guidance during the Year 8 transition period to upper school by creating further opportunities for additional transition visits.

5. How do we assess and review children and young people's progress towards outcomes?

- Class teachers will regularly assess a child's progress as part of their normal practice.
- We complete reports regularly throughout the year for all young people, and this information is sent home to parents.
- The data generated by these reports will be scrutinised by the SENDCo after each reporting cycle so that less than expected progress can be highlighted and support put in place.
- Those children receiving specific SEND support will have their progress tracked and monitored, and this information will be fed back to the child and parent via heads of year and tutors.
- We will try to use our normal school assessment processes as much as possible so as not to overburden our young people with too many assessments.
- There may be times when we need to conduct more specialised assessments or screening in order to obtain standardised scores so that we can see if a young person needs reading or amanuensis support during formal testing such as SATs. We will always let children know this is happening and let parents know the outcome of any testing and screening.

Special Education Needs and Disability (SEND)

Information Report for Henlow Church of England Academy (Academic Year 2019 – 2020)

6. How do we support children and young people in moving between lower and middle school in preparation for becoming life-long learners?

- There is a well-planned programme of transition activities for those moving from Year 4 into Year 5 which are distributed to parents during the Spring term.
- The Head of Year 5 and SENDCo attend transition liaison meetings, during early spring term, at all the feeder lower schools to ascertain expected SEND need.
- School at Work open evenings present parents' with the opportunity to meet informally with the SENDCo and Head of Year 5 to discuss possible future transition requirements for prospective Year 5 children.
- During transition from Year 4 we offer liaison visits in addition to the 'move up' programme that runs during the summer term for those families that feel their children would benefit from becoming more familiar with the surroundings, routines and teaching/support staff.

7. What is our approach to teaching children and young people with SEND?

- We want everyone in our school to make excellent progress, and to achieve the very best that they can, in all aspects of their all-round education, regardless of any Special Educational Needs or Disabilities that they may have. We have high aspirations for all of our children.
- This means that there is complete equality of opportunity in the curriculum that is offered to children.
- We believe that high quality teaching will ensure high quality outcomes for children, so it is essential that children with SEND have access to the same high quality teaching as everyone else in the school.
- It also means that we will work really hard with young people with SEND to put in place extra provisions to ensure the best possible outcomes for them, and to remove any barriers to learning that they may be facing.

These may include barriers related to the child themselves, and also those in the learning environment.

Special Education Needs and Disability (SEND)

Information Report for Henlow Church of England Academy (Academic Year 2019 – 2020)

8. How have we adapted the curriculum and the learning environment of children and young people with SEND?

- The curriculum is very broad and exciting at our school and, as such, there is something available for all children to follow.
- We currently offer options to our Year 7s and Year 8s, such as engineering, a range of foreign languages, uniformed public services, catch up maths/English and many more.
- Our intervention strategy has been designed to offer support within Maths, English and literacy rich subjects – giving teachers the professional responsibility of ensuring targeted support and curriculum planning to supply quality first teaching directly to SEND groups or to those where the need lies.
- Henlow Academy is fully accessible and meets all the requirements of the Equalities Act 2010.

9. What is the expertise of staff to support children and young people with SEND and how do we continue to train them. How do we secure specialist expertise?

- Mrs Sue Jones is in her sixth year as the SENDCo at Henlow Church of England Academy **and has the NASENCO.**
- All teachers are teachers of SEND, they will have appropriate and regular training.
 - In-house training and a cycle of CPD (continued professional training) for all teaching and support staff as relevant.
 - We have a Learning Support Department which is made up of the SENDCo, higher level teaching assistants and a number of other teaching assistants.
 - Staff who are new to Henlow C of E Academy follow an induction programme which includes training and information on SEND.
 - Training is provided to all staff including teachers and TAs as the need arises and there is ongoing training for all staff as well as opportunities to further develop skills. Autism training took place in April 2019.
 - As a school we can call on support from specialist organisations from within the local authority.

Special Education Needs and Disability (SEND)

Information Report for Henlow Church of England Academy (Academic Year 2019 – 2020)

- As part of our middle and upper school liaison, Henlow Church of England Academy runs termly training for all staff on different aspects of SEND Practice.
- Henlow Church of England Academy hosts and leads Professional Study Groups (PSGs) with teachers and support staff attending from lower, middle and upper schools in order to develop pedagogical skills which directly impact upon the classroom.

10. How do we know how effective our provision for children and young people with SEND is?

- We do not profess to get it right for every child every time – especially as the needs of each child will be different. Crucially, we listen and react upon feedback from children, parents and professionals. We aim to coproduce and tailor the needs of our children.
- Feedback from lower and upper school, pre and post transition is extremely important to us. The communication with other SENDCos in the learning community allows SEND provision and transition in this school to be adjusted for the betterment of all children.
- As part of the normal school development and self-review cycle we will carefully examine the data from test results, whole school surveys and teacher observations to evaluate the effectiveness of the provision
- Every year, the government produces a document The Analyse Schools Performance “ASP” which is information all about our school. This is used as a key tool to examine how effective the provision is.

11. What do we do to make sure children and young people with SEND are enabled to engage in activities available with children and young people in the school who do not have SEND?

- There are no barriers for any children with SEND for our activities in school.
- We actively encourage children with SEND to take part fully in the life of the school.
- We are a fully inclusive school and encourage all of our children to access our excellent lunchtime and after school clubs. All of which are run by teaching staff on a voluntary basis. We usually have 50 or so clubs that children can choose from.

Special Education Needs and Disability (SEND)

Information Report for Henlow Church of England Academy (Academic Year 2019 – 2020)

12. What support have we got in place for improving emotional and social development of our children?

- Our wrap-around pastoral care system allows for the early identification of possible issues.
- The form tutor, pastoral and intervention leader, head of year and Senior Leadership Team work exceptionally closely with the parents to ensure effective dialogue is in place from the outset.
- Art therapy trained support staff engage with children during non-invasive 1:1 sessions, allowing emotional and social skills problems to be addressed.
- A professionally trained school counsellor works under the direction of the SENDCo who initiates sessions if a need has been identified.
- Our anti-bullying policy sets out our approach to bullying.

13. How do we involve other bodies, including health and social care bodies, local authority support services and voluntary sector organisations, in meeting children and young people's SEND and how do we support families?

- We draw on a range of local providers such as:
 - CBC SEND Parent and Young Person Partnership Service
 - NHS, Union Street Clinic, local GPs, School Nurse.
 - CAMHS
 - Children's Social Care
 - Early Help Intervention from CBC
 - Education Psychology Service
 - Outreach service from Ivel Valley School
 - Virtual School
 - CHUMs
- There are many others that we can access from time to time to help us secure the best possible support for our young people.
- They may come in and help us with assessments, providing advice as needed, or they may be alternative providers.

Special Education Needs and Disability (SEND)

Information Report for Henlow Church of England Academy (Academic Year 2019 – 2020)

14. What arrangements are in place for handling complaints from parents of children with SEND about the provision made at the school?

- The school has a Complaints Policy, which is on the website.

15. SEND Local Offer

Central Bedfordshire's information regarding SEND and their Local Offer can be accessed via the link below:

<http://www.centralbedfordshire.gov.uk/learning/local-offer/default.aspx>

Special Education Needs and Disability (SEND)

Information Report for Henlow Church of England Academy (Academic Year 2019 – 2020)

An A to Z of Special Educational Needs Abbreviations:

Please note that this is not an exhaustive list, however they are some of the common abbreviations used within school

A

ADD

Attention Deficit Disorder

ADHD

Attention Deficit Hyperactivity Disorder

AfL

Assessment for Learning

AGT

Able, Gifted and Talented

APD

Auditory Processing Disorder

AS

Asperger Syndrome

ASD

Autistic Spectrum Disorder

AT

Attainment Target

B

BDA

British Dyslexia Association

Special Education Needs and Disability (SEND)

Information Report for Henlow Church of England Academy (Academic Year 2019 – 2020)

C

CAF
Common Assessment Framework

CAMH
Community & Adolescent Mental Health Service

CATs
Cognitive Ability Tests

CDC
Child Development Centre

CiC
Children in Care

CiN
Children in Need

CLA
Child Looked After

CLD
Complex Learning Difficulties

CoP
Code of Practice

CP
Cerebral Palsy

CP
Child Protection

CPD
Continuing Professional Development

Special Education Needs and Disability (SEND)

Information Report for Henlow Church of England Academy (Academic Year 2019 – 2020)

D

DfE
Department for Education

DS
Down Syndrome

DSD
Developmental Co-ordination Disorder (Dyspraxia)

DST
Dyslexia Screening Test

E

EAL
English as an Additional Language

ECM
Every Child Matters

EFL
English as a Foreign Language

EHCP
Educational Health Care Plan

EO
Equal Opportunities

EP
Educational Psychologist

EPS
Educational Psychology Service

ESN
Educationally Subnormal (obsolete)

Special Education Needs and Disability (SEND)

Information Report for Henlow Church of England Academy (Academic Year 2019 – 2020)

E

FAITH

Focusing on Autism in the Home

FE

Further Education

FLS

Further Literacy Support

FSM

Free School Meals

G

G & T

Gifted and Talented

GDD

Global Developmental Delay

H

HD

Huntington's Disease

HD

Hyperactivity Disorder

HLTA

Higher Level Teaching Assistant

HoD

Head of Department

HoY

Special Education Needs and Disability (SEND)

Information Report for Henlow Church of England Academy (Academic Year 2019 – 2020)

Head of Year

HSA

Home School Agreement

HT

Head Teacher

I _

ICT

Information and Communications Technology

IEP

Individual Education Plan

INSET

In Service Training

IS

Irlen Syndrome

K

KS

Key Stage

L

LA

Local Authority

LAC

Looked After Child

Special Education Needs and Disability (SEND)

Information Report for Henlow Church of England Academy (Academic Year 2019 – 2020)

LD

Learning Difficulty

LEA

Local Education Authority

LSA

Learning Support Assistant

LTM

Long Term Memory

M

MDS

Mid-day Supervisor

MFL

Modern Foreign Languages

MLD

Moderate Learning Difficulties

MND

Motor Neurone Disease

N

NACE

National Association for Able Children in Education

NAS

National Autistic Society

NASEN

National Association for Special Educational Needs

Special Education Needs and Disability (SEND)

Information Report for Henlow Church of England Academy (Academic Year 2019 – 2020)

NC
National Curriculum

NLS
National Literacy Strategy

NNS
National Numeracy Strategy

NQT
Newly Qualified Teacher

O

ODD
Oppositional Defiance Disorder

OfSTED
Office for Standards in Education

OT
Occupational Therapy

P

PATOSS
Professional Association of Teachers of SpLD Students

PD
Physical Difficulty

PDD
Pervasive Developmental Disorder

PDA
Pathological Demand Avoidance Syndrome

Special Education Needs and Disability (SEND)

Information Report for Henlow Church of England Academy (Academic Year 2019 – 2020)

PEP

Personal Education Plan

PI

Physically Impaired

PIVATS

Performance Indicators for Value Added Target Setting

PMD

Physical and Medical Difficulties

PMLD

Profound and Multiple Learning Difficulties

PoS

Programme of Study

PPP

Personal Provision Plan

PRU

Pupil Referral Unit

P-Scale

Performance (below NC level 1) Scale

PSHE

Personal, Social and Health Education

PSI

Physical and Sensory Impairment

PSLD

Physical and Severe Learning Difficulties

Special Education Needs and Disability (SEND)

Information Report for Henlow Church of England Academy (Academic Year 2019 – 2020)

PSP

Pastoral Support Programme

PTSD

Post-Traumatic Stress Disorder

PX

Permanent Exclusion

R

RA

Reading Age

RE

Religious Education

RNIB

Royal National Institute for the Blind

RNID

Royal National Institute for the Deaf

RoA

Record of Achievement

S

S

Statement (of Special Educational Needs)

S&L

Speech and Language

Special Education Needs and Disability (SEND)

Information Report for Henlow Church of England Academy (Academic Year 2019 – 2020)

SA

Spelling Age

SALT

Speech and Language Therapist

SATs

Standard Assessment Tasks

SCD

Severe Communication Difficulties

SCLD

Social communication and language disorder

SEAL

Social and Emotional Aspects of Learning

SEF

Self-Evaluation Form

SEMH

Social, Emotional and Mental Health

SEN

Special Educational Needs

SENCO

Special Educational Needs Coordinator

SEND

Special Educational Needs and Disability

SIMS

Schools Information Management System

Special Education Needs and Disability (SEND)

Information Report for Henlow Church of England Academy (Academic Year 2019 – 2020)

SLCN

Speech, Language and Communication Needs

SLD

Severe Learning Difficulties

SMART targets, Measurable, Achievable, Realistic, Timed

SoW

Scheme of Work

SpLD

Specific Learning Difficulties

STM

Short Term Memory

I

TA

Teaching Assistant

TES

Traveller Education Service

TLR

Teaching and Learning Responsibility

TS

Tourette Syndrome

V

VAK

Visual-Auditory-Kinaesthetic

VLE

Special Education Needs and Disability (SEND)

Information Report for Henlow Church of England Academy (Academic Year 2019 – 2020)

Virtual Learning Environment

VI

Visual Impairment